

School Committee Minutes
April 13, 2016
IHM East-West Room

Call to Order: Chair Angie Madden at 6:33pm.

Attendance: Matt Crockett, Bill Drake, Dave Gutierrez, Kelli Hansen, Angela Johnston, Angie Madden, Nancy Murphy, John Szarowicz, Mark Shulick, and Mary Margaret Utess

Unable to Attend:, Cindy Franco, Kelly Johnston, and Rob Schultz, all with notice.

- ◆ Those in attendance said the **opening prayer** and Angie read our **Mission Statement**.
- ◆ **Pastoral Comments** – Father Byers was unavailable for this meeting.
- ◆ **Introduction of guests** – There were no guests at this meeting.
- ◆ The **March 9th Minutes** were reviewed. Angie asked for any changes, and there were none. Kelli moved to approve, and John seconded the motion. The minutes were approved by unanimous vote.
- **Athletic Advisory Council (Standing) Report** – Athletic Director Bill Devine was unavailable, but Angela and Angie asked that: everyone please consider playing or helping out with the Golf Marathon; everyone please attend the Mary Goeddeke benefit basketball game on April 21st and encourage others to attend. Angie also gave a brief update on the progress of setting up spring-and-summer ball sports and the interaction of our teams with the program at St. Girard's.
- **PTO (Standing) Report** – Angela indicated PTO did not have to meet this month, but they do have a full slate of officers for next year as indicated in the most recent School Bulletin.
- **Marketing (Standing) Report** - Angela reported the group is busy promoting enrollment at our school. One of their endeavors is highlighting the upcoming Open House Event on May 5th. That event will feature an opportunity to visit our school all day, and it will culminate with a Mexican-style meal and the Circus that evening.
- ◆ **Members Roundtable** – There were no issues brought up, but there was mention that “parking” seems to be much better now.
- ◆ **“Just Letting You Know”** – Angela reviewed her report to the School Committee for April and highlighted some other items.
 - Enrollment for next year is at 182, as of April 13th. That is close to our census of 187 at this time last year.
 - As noted above, our Open House on May 5th will now be an all-day event. Encourage friends and associates who might be interested in IHM to stop in for a tour on that day or anytime!
 - Angie provided a handout which described our new grading system, new middle school honor roll criteria, and the new middle school awards assembly concept. Changes will be a work-in-progress over the next two years, and much of this is being directed by the Diocese.
 - She again asked that Committee members put the September 21st and 22nd dates on their calendars. Those are the days our school will have the Accreditation Visit, and team members will want to chat with committee members, either over lunch or at some other time during those days. (Mary Margaret mentioned the most likely times to be the afternoon of day one or the morning of day two.)
 - Angela had also reminded the Committee of our on-going responsibility to review our By-Laws each year. Everyone was asked to read through them before the meeting. Chair Angie asked Committee members if there were any issues or concerns with the document at this time. Hearing none, she indicated the By-Laws will be stand as-reviewed until next year.

- **OLD BUSINESS –**
 - **Review of Honor Roll and Academic Achievement**, from the March meeting. See information in the “*Just Letting You Know*” report.
 - **Review School Committee Members’ Status** for 2016 – 2017 year and beyond - Members had been reminded to continue looking for qualified school parents to step forward to fill any Committee vacancies that might occur by year’s end. Bill said the Committee has one member, Dave, who will be term-limited at the end of this year, but that five (5) current members will be term-limited by May, 2017.
(**Note** that Dave’s IHM position will be filled with the return in May of former Committee member, and Chairperson, **Michelle Corey!** Welcome back, and thanks!!)
 - To deflect the impact of five other members leaving at the end of next school year, Committee members are now being encouraged to look for three qualified parents to serve as ex-officio (non-voting) members next year. Those parents are to include one from each parish and an at-large member from one of the other parishes who have students attending (and who provide subsidies) to our school. These three ex-officio Committee members would begin serving as voting members at the August, 2017, meeting. (Consideration to maintain a balance of Committee members representing the elementary and middle school grade levels will be taken into account.)

- **ANNOUNCEMENTS –** Mary Margaret provided an overview of Spirit Week activities taking place during the week of the Goeddeke benefit game.

- ▶ **Petitions and Closing Prayer -** Our group joined in the Hail Mary for Nancy Murphy’s mom and sister; for former teacher Judy Cox; for Dr. Epolito and family; for Marsha Green and her family; for Dave’s family; for our entire school family, and for a continued fruitful and successful enrollment program for next year!

ADJOURNMENT - Seeing no further business to conduct, Angie adjourned the meeting at 7:08 pm.

<u>Next Meeting:</u>	Date:	Wednesday, May 11.
	Location:	IHM East-West Room
	Time:	6:30pm
	Prayer:	All Pray the Opening Prayers
	Mission Statement:	Chair Angie Madden

Future School Committee Meeting Dates - (Subject to change)
August 10

Edited and Submitted by Bill Drake, Secretary to the School Committee

“IHM-St. Casimir Catholic School challenges students to discover God’s gifts spiritually, intellectually, socially and physically within a community that nurtures, honors and respects the unique person.”