

**School Committee Minutes**  
**March 9, 2016**  
**IHM East-West Room**

**Call to Order:** Chair Angie Madden at 6:33pm.

**Attendance:** Bill Devine, Bill Drake, Cindy Franco, Lisa Galbraith, Kelli Hansen, Angela Johnston, Angie Madden, John Szarowicz, Rob Schultz, Mark Shulick, and Mary Margaret Utess

**Unable to Attend:** Matt Crockett, Dave Gutierrez, and Kelly Johnston, all with notice.

- ◆ Those in attendance said the **opening prayer** and Angie read our **Mission Statement**.
- ◆ **Pastoral Comments** – Father Byers was unavailable for this meeting.
- ◆ **Introduction of guests** – There were no guests at this meeting.
- ◆ The **February 17<sup>th</sup> Minutes** were reviewed. Angie asked for any changes, and there were none. Rob moved to approve, and Mark seconded the motion. The minutes were approved by unanimous vote.
- **Athletic Advisory Council (Standing) Report** – Athletic Director Bill Devine’s report to the Committee included several items of interest: there have been 156 different students participate in at least one sport this year, and that number will grow with the upcoming spring and summer ball sports and soccer; \$1,300 in Athletic funds was used to purchase floor hockey uniforms; revenues from last year’s golf marathon resulted in \$7,200 in new monies for Athletics and \$3,600 for the K of C coffers; this year’s golf marathon will benefit Athletics solely; next year’s Athletic goals include uniform for girls (currently sharing with boys), and lowering Athletic fees from \$50 down to \$40. Bill asked that everyone please consider playing or helping out with the Golf Marathon, as it is the primary fund raiser for the Athletic department for the year.
- **PTO (Standing) Report** – Angela and Bill attended the PTO meeting just prior to the School Committee and reported on several items: Plans are well underway for the Adult Evening event on March 12<sup>th</sup> for the Preschool and Kindergarten Open House on March 10<sup>th</sup>, and the Open House/Entertainment Night on May 5<sup>th</sup>; Wendy Fuller from 3 year-old Preschool did a Leap Year Time Capsule that will be opened in 2020; a reminder nomination forms are available for next year’s PTO Exec Board; a Seder Meal is being offered on Thursday, March 24<sup>th</sup>; begin saving box tops and labels for the upcoming collection from March.14 – April 11; Jelly Bean Prayer Day is March 29; Teacher Appreciation Week is May 2-to-May 6<sup>th</sup>, with Corey’s catering a luncheon on May 3<sup>rd</sup>; Honors Banquet will be on June 1<sup>st</sup>; and 8<sup>th</sup> Grade Graduation will be June 8<sup>th</sup>. More PTO information can be viewed on our school website in the PTO Minutes.
- **Marketing (Standing) Report** - Angela reported the group is busy promoting the Pre-School and Kindergarten Round-Up at IHM and also for the Open House Event on May 5<sup>th</sup>. Their next meeting was going to be on March 14<sup>th</sup>.
- ◆ **Members Roundtable** – Rob mentioned the evolving parking lot procedures should be included in the upcoming Handbook update.
- ◆ **“Just Letting You Know”** – Angela reviewed the report to the School Committee for March.
  - Enrollment for next year is at 180 (as of March 9<sup>th</sup>), and that is with a strong showing of 18 children enrolled in Kindergarten already!
  - We just completed an internal audit of our school’s business functions, as conducted by the Diocese.

- **NEW BUSINESS –**
  - **Continue Self Study 2015-2016** – Per information in her “*Just Letting You Know*”, Angela briefly led the Committee through Standards #12 and #13, working from comment forms she had generated in advance of this meeting. This evening’s exercise completes the 6-month review of Self Study information!
  - **Review Upcoming School Handbook Changes** – Each year updates are made in the Handbook. Angela led the Committee through upcoming changes on several pages of the Handbook. Highlights included: listing all the parishes providing subsidies to students at our school; a more generic designation of academic programs, given the ongoing changes in the program names, e.g., “*Write Source 2000*”; changes in the grading system (percentage grades rather than letter grades); and a review of the “Honors” scenario, which will be revisited at the April School Committee meeting.
  - **Review School Committee Members’ Status** for 2016 – 2017 year and beyond - Members had been reminded to continue looking for qualified school parents to step forward to fill any Committee vacancies that might occur by year’s end. Bill said the Committee has one member, Dave, who will be term-limited at the end of this year, but that five (5) current members will be term-limited by May, 2017. Discussion ensued, and a concentrated effort will be put forth to ensure the Committee’s viability in the future.
- **ANNOUNCEMENTS**
  - Angela asked the Committee for input on the Dress Code relative to “shoes”. It is becoming more difficult to maintain decorum given the current trends in foot ware and to what is realistically available for parent to purchase. The Committee was in support of “encouraging” families to continue purchasing basic colors of foot ware while avoiding the “hot pink”-like colors, etc.
  - A Reminder that **The 2016 Accreditation Visit will take place September 21 and 22<sup>nd</sup>**. Committee members should be prepared to be invited for a lunch and/or a Q-&-A session with visiting team members, etc.
- ▶ **Petitions and Closing Prayer** - Our group joined in the Hail Mary for Nancy Murphy’s mom; for former teacher Judy Cox; for Dr. Epolito and family; Marsha Green’s aunt and uncle; for our entire school family, and for a continued fruitful and successful enrollment program for next year!

**ADJOURNMENT** - Seeing no further business to conduct, Angie adjourned the meeting at 7:35 pm.

<b>Next Meeting:</b>	<b>Date:</b>	<b>Wednesday, April 13</b>
	<b>Location:</b>	<b>IHM East-West Room</b>
	<b>Time:</b>	<b>6:30pm</b>
	<b>Prayer:</b>	<b>All Pray the Opening Prayers</b>
	<b>Mission Statement:</b>	<b>Chair Angie Madden</b>

**Future School Committee Meeting Dates** - **(Subject to change)**  
**May 11**

Edited and Submitted by Bill Drake, Secretary to the School Committee

*“IHM-St. Casimir Catholic School challenges students to discover God’s gifts spiritually, intellectually, socially and physically within a community that nurtures, honors and respects the unique person.”*