

School Committee Minutes
February 7, 2018
IHM East-West Room

Call to Order: Chair Matt Crockett, at 6:30 pm.

Attendance: Rick Artibee, Michelle Corey, Matt Crockett, Bill Drake, Lisa Galbraith, Renee Hornby, Angela Johnston, Danielle Martin, Mario Medina, Colette Scrimger, Kizito Ssemakula, and Mary Margaret Utess.
Unable to attend: Kelli Hansen and Kelly Johnston, both with notice.

- ◆ All joined in the **opening prayer** and Matt read our **Mission Statement**.
- ◆ **Pastor's Comments** – Father John Byers was unavailable.
- ◆ The **January 10th Minutes** had been mailed earlier and Matt asked for any changes. There were none, and Rick moved to approve. The minutes were approved by consent.
- ◆ **Athletic Advisory Council (Standing) Report** – Athletic Director Bill Devine was unavailable. Our winter sports are up and running smoothly. Members were again encouraged to refer to Bill's reports in the School Bulletin.
- ◆ **PTO (Standing) Report** – PTO did not have to meet this month. Their agenda was very limited following a very busy-and-successful Catholic Schools Week!
- ◆ **“Just Letting You Know”** – Angela reviewed her report to the School Committee for February and commented on several items that were included in that report.
 - Concerning the 2018-19 school **budget**, she was able to meet with the ad hoc group from the finance committee, and her forecast was approved. She indicated **tuition** is expected to increase by only two percent next year. The forecast is being built on a projected census of 177 students.
 - Concerning the annual **School Survey**, Renee – who authored the document – said the distribution at the Winter Concert garnered a much higher return rate than in the past. The results were very encouraging, though there “is always work to be done.” The list of Faith Topics was a good indicator of what people are interested in.
 - Committee members provided input to Angela about the three questions she had brought from the Marketing group.
 - A review of the School Committee By-Laws was tabled until Angela and Father John meet to clarify the relationship between Immaculate Heart of Mary parish-and-school and the other parishes it provides educational opportunities to.
- ◆ **Members Roundtable** –
 - Rick asked what constitutes a “snow day”, as it presents problems for child care and babysitting when parents still have to go to work. Angela said many factors enter into the decision (the safety of students, family members, and staff, the forecast for the day, snow already on the roads and sidewalks, and recommendations from law enforcement and public works staff.) Most Catholic elementary schools in the area follow the decision made at Lansing Catholic High School, which has many student drivers and out-of-town students coming in to Lansing from at least 30 minutes away.

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- **OLD BUSINESS** – A review-and-update of the School Committee By-Laws was on the agenda. That discussion morphed into Angela’s report, and it is a work in progress.
- **NEW BUSINESS** – There were no new items in this month’s agenda.
- **ANNOUNCEMENTS** - Angela will be visiting all Cristo Rey Masses this weekend recruiting parish families to send their children to our school.
- **Petitions and Closing Prayer** - Our group joined in the Hail Mary for Father John (flu), for the continued successful recovery of Angela’s sister, for Nancy Murphy; for Nancy’s mom; for a coworker of Danielle, for a successful returning **enrollment** at our school; for ‘world peace’; for a fruitful Lenten season, and for any other personal intentions.

ADJOURNMENT – Matt was able to adjourn the meeting at 7:51 pm.

<u>Next Meeting:</u>	Date:	Wednesday, March 14, 2018
	Location:	IHM East-West Room
	Time:	6:30pm
	Prayer:	All Pray the Opening Prayers
	Mission Statement:	Chair Matt Crockett

Future School Committee Meeting Dates: (All Dates Are Subject To Change)

April 11
May 9

Edited and Submitted by Bill Drake, Secretary to the School Committee

“IHM-St. Casimir Catholic School challenges students to discover God’s gifts spiritually, intellectually, socially and physically within a community that nurtures, honors and respects the unique person.”