

School Committee Minutes
March 15, 2017
IHM East-West Room

Call to Order: Chair Angie Madden, at 6:33pm.

Attendance: Matt Crockett, Bill Drake, Lisa Galbraith, Angela Johnston, Kelly Johnston, Angie Madden, Mark Shulick, John Szarowicz, and Mary Margaret Utes. Unable to attend: Michelle Corey, Cindy Franco, Kelli Hansen, Nancy Murphy and Rob Schultz

- ◆ Those in attendance said the **opening prayer** and Angie read our **Mission Statement**.
- ◆ The **January 11th Minutes** had been mailed earlier and Angie asked for any changes. There were none. Kelly moved to approve, and the minutes were approved by consent.
- **Athletic Advisory Council (Standing) Report** – Athletic Director Bill Devine was unavailable. Angela and Angie indicated girls basketball playoffs are underway; soccer and baseball schedules are being formulated; tee-ball will be organized as warm weather arrives; and a recent baseball clinic was successful with 35 in attendance. Plan are moving forward for this year’s Golf Marathon.
- **PTO (Standing) Report** – PTO met in advance of the School Committee meeting. Angela and Bill attended and provided information about teacher appreciation during Catholic Schools Week and about the popular family dance at the end of that week; a recap of the successful winter concert at Everett; about March-is-Reading month activities; and about plans for teacher appreciation activities on May 3rd.
- ◆ **Members Roundtable** – See below in “Announcements”.
- ◆ **“Just Letting You Know”** – Angela reviewed her report to the School Committee for March and commented on several items that are included in that report. Of note are the updated Enrollment numbers: as of mid-March there are 116 families with 166 children enrolled for next year. That reflects an increase over last year’s figures at this date.
- **OLD BUSINESS** – The continued review of the School Improvement Plan 2017 will be put on the agenda for the end of this summer.
- **NEW BUSINESS**
 - Review of 2017 – 2018 School Budget** – Barry Marsh, Business Manager for the IHM parish and school, presented a detailed explanation of the proposed budget. (He had already done a power point presentation to the IHM Pastoral Council and the parish Finance Committee.) Barry said the proposal was based on enrollment of 180 students and a projected 9% tuition increase to ensure a balanced budget. The budget each year is always an evolving process.

**School Committee
Page Two
March 15, 2017**

School Budget, cont.

- The bottom line is impacted by changes in enrollment, and the amount of subsidies from all other parishes is yet to be determined.
- Barry also commented on upcoming changes in bookkeeping procedures for a myriad of parish and school entities (the Rosary Makers, Funeral Committee, etc.) The school PTO will also be impacted as related to the school fundraising fees, etc. Driven by Diocesan and IRS guidelines, groups which had done business through “outside banking institutions” will now be essentially administered by the parish business operation. The entire initiative must be in place by July 1, 2017.
- Barry answered committee member questions and closed by saying he is always available to answer further questions or to respond to comments and suggestions.

■ **ANNOUNCEMENTS –**

-Angela asked those in attendance for leads on parents who might be interested in serving on School Committee beginning in May, 2017. There will be five vacancies following that May meeting. (She did indicate one interested person has been identified.)

-Angela also indicated PTO is looking for a person to lead the Mentor Family program and also a person to coordinate the Adult Family Night initiative.

- ▶ **Petitions and Closing Prayer** - Our group joined in the Hail Mary for: Committee member Cindy Franco; for Nancy Murphy, for Nancy’s mom and grandmother; for the Prosen family; for a successful school **Enrollment** initiative; and for any other personal intentions.

ADJOURNMENT - Angie adjourned the meeting at 7:43 pm.

<u>Next Meeting:</u>	Date:	Wednesday, April 12, 2017
	Location:	IHM East-West Room
	Time:	6:30pm
	Prayer:	All Pray the Opening Prayers
	Mission Statement:	Chair Angie Madden

Future School Committee Meeting Date: **(Subject to change)**

May 10

Edited and Submitted by Bill Drake, Secretary to the School Committee

“IHM-St. Casimir Catholic School challenges students to discover God’s gifts spiritually, intellectually, socially and physically within a community that nurtures, honors and respects the unique person.”